



National Tuberculosis Nurse Coalition  
Executive Board Conference Call Agenda

Date: January 23, 2012

Time: 10-12 PST; 11-1 MST; 12-2 CST; 1-3 EDT

Call in number: 1-800-250-2600

Moderator Pin: 820338#

Participant Pin: 6725064#

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- I. **Welcome and Attendance:** In attendance: Karen Farrell, Dawn Farrell, Tammy McKenna, Diana Fortune and Carol Pozsik,
- II. **Approval of Notes:** November minutes will be submitted for approval at February's conference call
- III. **NTCA Update by Karen Farrell**
  - 1700 copies of Nurse Case Management Manual have been sold!
    - Cost of the manuals has been covered; all future sales are profit
  - NTCA Award nominations for June conference are underway. Shea Rabley and Peter Davidson are the co-chairs of committee. Much discussion from board members regarding whether an award name is to be modified or given if no candidate available.
  - NTCA nominating committee is meeting; Kathy Moser is chairman. Position of president elect, treasurer and various board seats are open.
  - NTC A research committee - John Warkentin is coordinating; will review the Cure TB survey.
  - New Committee: Web-site redesign - Mike Arbisi is the chairmen. Will be looking at the current web-site to update ie content, technical performance, graphics, members only section and etc. The committee will review the 2009 survey for recommendations.
  - NTCA Workshop planning is well underway. Phil Talboy is chairman. The workshop is June 9-10, 2012. The plenary session will be the faces & voices of TB and will feature three (3) former TB patients.
  - TRUST document - Dr. Chorba; continues to be reviewed.
  - TB ESC - Tom Navins - chairman; evaluating TST vs IGRA and progression to active TB disease. Ten sites have been identified
- IV. **Executive Director Report-** Carol Pozsik
  - Notifications for membership dues for NTCA/NTNC will be sent out shortly.
- V. **CDC Report-**Judy Gibson unable to make the call
- VI. **Old/Ongoing Business:**

- **Nominating Committee:** Dawn Farrell chairman; the committee has met by conference call and are reviewing the current NTNC membership for potential candidates. Position of president elect and secretary need to be filled.
- **On-going committees**
  - A preliminary review of current committees was discussed. Some committees do not seem to be meeting on a regular basis. It was thought that if they are not able to meet it would be best to go on inactive status. This will be discussed in more detail at next NTNC executive board meeting.
  - Corrections committee has recently reorganized and are currently working on an updated Mission Statement, goals, objectives and action steps for 2012. Diana Fortune is the new Chairman of that committee.
  - Several committees have combined:
    - Nursing Informatics/research
    - Staffing Standards/Workforce Development
- **New Business:** The executive board will discuss the NTNC brochure at the next meeting to assess for the need for updating.

VII. **Next Meeting- February 27, 2012 @**

11 -1 (MST)

12 -2 (CST)

1 - 3 (EDT)

Minutes respectfully submitted by Diana Fortune; January 25, 2012.