



## **National Tuberculosis Nurse Coalition Executive Board Conference Call Notes February 18, 2010**

### **I. Welcome and Attendance**

Members in attendance: Kathleen Kolaski, Kathy Hursen, Dawn Farrell, Jan Young, Ellen Murray, Tammy McKenna, Judy Gibson, Carol Pozsik.

### **II. Approval of Notes**

The January 2010 notes were approved as written.

### **III. NTCA Update**

- A. Concerns about decreasing case rates and case counts were discussed and - why this is occurring. CDC will be looking into this further.

### **IV. Executive Director Report from Carol Pozsik- No report**

### **V. CDC Report from Judy Gibson**

- A. Preliminary surveillance data for World TB Day March 24, 2010: Largest annual decline in reported TB since 1953. Many factors changed in 2009. Is this data reliable? What is your experience in your state? What is the cause of your changes? Judy collecting information to confirm status of nursing vacancy in COAG areas. Another question - how has nurse staffing changed in the county jurisdiction areas? Please update table and return by 1/22/10.

- B. 2010 National Nurses Week- The CDC Nurses Work Group will sponsor a TB Nurses Day May 12, 2010.

- C. Pacific Basin Nurses Network and CNE for monthly conference calls and the 2010 annual meeting. CDC (Judy and Sharon Hall) are working with Kerrie Shaw to complete required paperwork for series of conference calls and the PITCA annual meeting.

### **V. Ongoing Business**

- A. Update from Nominating Committee/potential candidates
  - o Conference call was held on February 17, 2010 and the proposed slate of nominees was discussed. Suggested candidates are being contacted to assure each is interested

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in serving. Next call will be determined by the Nominating Committee once the initial contact process is completed.

B. NTCA Annual Conference Planning update

- Registration and draft agenda for the Annual meeting will be posted on the web site by February 26, 2010.
- Regarding ongoing discussion about a change of venue for the Annual meeting, a cost analysis is being conducted.
- NTNC Annual meeting draft agenda need to be sent to Sherrie as soon as possible.
- Rescheduled NTNC Conference Planning call will be held Tuesday, February 23, 2010 at 2PM. The Conference Planning Committee has determined a theme, goals, objectives and a draft agenda. Speakers to be decided.

C. Web site report

- List serve has been created. Each time notes are posted, the active membership will receive an email blast to alert them of the posting.

D. Committee Reports

- TB Nurse Manual- Jan Young reported that the Manual group has been very productive. Ten chapters, one appendix and glossary have been reviewed and are in the process of being edited. The Editorial Board will meet again in the spring to complete. Current plans are to have the manual “online” by the Annual meeting. Jan offered “thanks” to all the authors and reviewers and discussed the intent of manual as a “companion to the frontline nurse”.
- ANA Recognition- Ellen Murray/Gail Denkins serve as co-chairs. Project still a work in progress. Issues occurring at the ANA delayed onset but are now back on track. Ellen will keep group informed but feels optimistic that “TB Nurse” certification may move forward.
- Corrections- Group continues to meet monthly via conference calls. Developing a national “Needs Assessment” survey to be conducted among detention/corrections staff. Summary of findings to be presented at the Annual meeting in June.
- Workforce Development- The Workload Demand Assessment Tool (formerly Staffing Standards) paper has gone through the review process and has some minor re-writes that are currently being completed. The paper should be published before the June meeting in the “Journal of Public Health Management & Practice”.

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**VI. New Business**

- At present, there have been no requests for assistance from nurses concerning the Annual NTCA Conference attendance. The NTNC Executive Board will determine requests individually as received and refer to the NTCA Executive Committee if needed.
- NTCA Awards Committee is in progress. NTNC will be part of the membership once the committee is established.

**VII. Adjournment**

**VIII. Next Meeting**

The next meeting is scheduled March 18, 2010.