



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: February 26, 2013

Time: 11-1 PST; 12-2 MST; 1-3 CST; 2-4 EDT

Call in number: 1-800-250-2600

Moderator Pin: 7484555#

Participant Pin: 6725064#

- I. **Welcome and Attendance** – Tammy McKenna, Karen Farrell, Diana Fortune, Pat Iyer, Carol Pozsik, and Judy Gibson were in attendance. Donna Wegener, new NTCA Executive Director was unable to attend as she was participating in another meeting
- II. **Approval of January minutes** – minutes were approved with amendments and forwarded to Jennifer Kanouse to be posted on the NTNC website.
- III. **NTCA update** – Donna Wegener started on 1/23/13 and is in Atlanta meeting with key NTCA staff and review of documents. Phil Talboy is currently at NTCA offices two days a week to assist in the transition of Executive Director.
 - President Jon Warkentin met with staff at Mayo Clinic new RTMCC during recent Atlanta trip and strongly encouraged administrator to visit constituent states and both conduct needs assessment as well inform states on current capacities to provide education resources.
 - There will be a dedicated strategic planning retreat for the Executive NTCA Board in Atlanta April 22/23 to look at many issues facing the organization including reduced funding, membership and a need to review the mission for the future. Diana Fortune and Tammy McKenna will be attending to represent NTNC.
 - Much discussion about INH and PPD shortages. Looking for quantitative information from states. There was a recommendation to create an office of drug shortage and supply and also a working group to collaborate with CDC on sustainable longer term solutions.
 - Annual meeting will be week of June 9th and registration fees are changing, in part due to the rising cost to NTCA to run the conference. NTCA will have the assistance of Sherry Brown and Phil Talboy however starting with the 2014 meeting, NTCA will have to assume full responsibility for this. In the past CDC funded the cost for the AV equipment as in kind expenses. Members will still receive, in a tiered way, conference discounts as benefit of their membership.
 - Discussion of language changes for by-laws
 - Budget discussion – Sequestration will affect our programs however we don't know yet how that will be. Possibly up to states to how budget cuts are handled at that level. Compared to other programs, TB is not highly funded compared to other ID programs. DTBE is currently planning on a 6% or 8.4 million dollar cut. Reductions to programs will be applied to final 25% of

awards and may take 30-180 days to feel the full impact. Many states have been asked to propose scenarios on how to maintain service delivery with proposed cuts to budgets.

- NTCA conference Chair Diana Fortune reports that conference planning is going well. There have been weekly meetings now transition to every other week. Presentations have been geared to Modeling Strategies with new speakers with new ideas. Topics include Labs, 3HP, 5 breakouts, Corrections, HC Reform, and Hard to Reach Populations. Previous plan was to incorporate TBPEN/TBETN meeting in to the meeting however a poll taken to see if members would be attending; most would not so this will not be done. Save the date went out and conference information will be posted the 1st week of March.
- USPSTF Evaluation of LTBI as prevention – work with ACET to have LTBI considered as screening recommendation. Need to look at language around TB Infection and have it geared more towards prevention.

IV. **Executive Director Report** – Donna was not able to attend however Carol Pozsik gave an overview as outlined in NTCA Updates. Though retired, she has been assisting in a consulting capacity to ease transition of new Executive Director. Membership is on radar screen and plan in place to ensure membership lists are accurate and current. She will be attending the upcoming retreat, IUALTD Meeting in Vancouver, and Stop TB USA Meetings. As mentioned, membership has been one of the number 1 priority as there has been a significant decline in membership since 2009 with ½ of membership gone. Nursing membership is rebounding. Work is underway to migrate current files in to an Access database.

V. **CDC Update- Judy Gibson** – Judy is retiring March 31st after over 40 years of nursing and pursuing a consulting business and hopes to remain connected with NTCA, RTMCC, NTNC in some capacity. Not sure if she will be replaced at CDC though there is a CDC Nurse Network Group. Awal Khan is aware of the relationship and support provided to NTNC with this position and we want key nursing voice at CDC. Judy discussed and forwarded nurse distribution list. Reorganization of this list coupled with attendance list from Diana's webinar presentation list could be delegated to Executive secretary and maintained regularly. Judy's list is based on information forwarded in the COAG. There also may be a RTMCC list as well. The RTMCC nurse consultants meet quarterly to share and discuss their projects. They have not met this year, but Ellen wants to start them again. The NTNC board might want to collaborate with this group to understand nurse training issues and their approach. RTMCC nurse consultants that participated on previous quarterly calls are: Ann Raftery, Catalina Navarro, D.J. McCabe, Debbie Onofre, Ellen Murray, Gayle Schack, Karen Farrell, Lillian Pirog, Lynelle Phillips.

VI. **Old/Ongoing Business**

Elections

Need for accurate membership. Have nominees ready for election but not an accurate list. Current nominees are below. Major concern is that according to

bylaws, ballots should get out no later than March 10th (90 days from annual meeting in June) Need to get CV and bio-sketch from them.

- **President Elect**
1) Barbara Brissette – Houston TB Program 2) Maria Dalbey, Nurse Consultant for Kentucky
- **Secretary**
Karen Martinek, Nurse Consultant for Alaska

Awards

Call for awards for NTCA meeting. Consider nominating a colleague for an award.

NTNC Annual Meeting Agenda

Diana went over the proposed agenda below (condense). Conference planning calls are the first Wednesday of the month with the next being March 6th 2-4 pm MT. Can put out call for abstracts which we can review

Public Health Nursing (TB) at the Crossroads: Paving the Way for the Future June 10, 2013

Time	Topic	Moderator/Speaker
7:30	Set up Posters	
8:00	Registration	
8:30	NTNC Welcome	Tammy McKenna (President)
8:45-9:45am	<u>General Session I</u>	
8:45 – 9:00	TB Nurse Virtual Residency Program New Mexico Model	Diana Fortune
9:00 – 9:35	Models of Orientation for TB NCM (Panel) Med – Pat Iyer (MA) High – Tammy McKenna (SC)	Low – Ginny Dowel (KS)
9:35 – 9:45	Update on ANA TB Nurse Certification;	Ellen Murray- Nurse Competencies
9:45 – 10:00	Discussion/Questions	
10:00 – 10:15	Break: View Nursing Poster Displays	
10:15 – 12:15	<u>General Session II</u>	
10:15 – 10:45	Journey to the Center of the Mtb complex: Lab Case Studies	Bev Metchock
10:45 – 11:15	Incorporating Diabetes education in TB NCM The Island Experience (Hawaii)	Dr. Brostrum/ Bonnie Young
11:15 – 11:30	Discussion/Questions	
11:30 – 11:45	Lightning Talks on Abstract/ Poster display (2-3 people)	
11:45 - 12:00pm	Committee Updates (prepare for lunch committee meetings) List active Committees:	
12:00 – 1:15pm	Lunch with Your Committee – <i>If you can't make it, you can still contribute</i>	
	*Elect Chair – (proposed idea – limit chair person to 2 year terms) *Develop 2013 Work plan	
	*Determine Meeting Schedules *Don't forget to include members who cannot attend conference	
1:15pm	NTNC Business Meeting	

VII. New Business

TB CM Draft has not yet been finalized though others have been. Awaiting approval from NTCA Board. 2004 document which is outdated. Tammy will follow-up.

VIII. Next Meeting – March 19th 2:00 – 4:00 PM

Respectfully submitted,

Pat Iyer, MSN, RN, BC, NTNC Secretary

February 28, 2013