



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: March 19, 2013

Time: 11-1 PST; 12-2 MST; 1-3 CST; 2-4 EDT

Call in number: 1-800-250-2600

Moderator Pin: 7484555#

Participant Pin: 6725064#

- I. **Welcome and Attendance** - Tammy McKenna, Karen Farrell, Diana Fortune, Pat Iyer, Donna Wegener, and Judy Gibson were in attendance.
- II. **Approval of February minutes** – recommended amendments made and sent to Jennifer Kanouse for posting on website.
- III. **NTCA update** – Summary below
 - **Sequestration** – COAG can only be cut by 5% per clause in federal contracts. Not sure if and when this information will be sent out to states to let them know. Some states were charged with conducting budget exercises to see where cuts could be made if need be. Some are looking at reductions and cuts in the HRD funds. Overall looking at 14% reduction in remainder of grant funds.
 - **Website Update** – Jennifer Kanouse has been the NTCA web person and is currently doing updates and adding current items.
 - **MDR Registry** – CDC is seeking NTCA input on developing a MDR Registry.
 - **Partnerships** – Executive Director Donna Wegener is currently working toward strengthening current relationships and establishing new ones.
 - **Strategic Planning Retreat** – Dates planned April 23 – 23 in Atlanta and will be facilitated by L. Stoddard, CDC employee.
 - **By-laws** – to be reviewed by NTCA Executive Board members
 - **Annual meeting** – increase in exhibitor fees to \$1,250 per booth passed unanimously. Agenda is coming along well. All speakers have been finalized.
 - **Advocacy** – Calls will start later this month
 - **Nominating** – Committee looking at potential nominee
 - **Awards** – process to solicit awards nominees from membership in March.
 - **Drug Shortages** – Long discussion regarding Drug shortages led by Ann Cronin. Aware of three shortages – INH, Tubersol, Rifamate nationwide. CDC suggests using Aplisol.
 - **Nuala Moore** – advocacy, various World TB Day Activities. President's Budget is scheduled for April 8, 2013. Upcoming letter on TB funding coming out as well.
 - **Membership** - Seems to be back on course. Current efforts are ensuring all membership databases are current so all groups can move forward with nomination process. Jasmine Forrest has been assigned to this. Tammy is supposed to get weekly update to ensure robust and valid election results. Lists and nominees are posted on website.

IV. Executive Director Report- Donna Wegner

- Looking to recruit people to review posters and abstracts to support evaluation plans, not necessarily outcomes. Need to possibly create more formal partnerships to look at this. A very good opportunity for mentoring.
- Conference planning – Crown Plaza Ravinia. Carol Pozsik offered to help reach out personally to previous members. Jasmine sent a list of lost members.
- Upcoming retreat – strategic planning to be a precursor to upcoming annual meeting. *“What do our members want from this organization and what can we do to make it better?”* Possible plan some “Town Hall” like calls and have Jon Warkentin present the direction before the June meeting.
- Went to hear house and senate presentations in honor of World TB Day. Interesting to listen to more global look and how front line staff are suffering with cuts made at this level Was very interesting to hear feedback after NAR meeting, “what went well.” Such cutting edge information. Interesting discussion about how and when we in public health can be advocates, using social media and tweeting. Should NTCA develop a hash tag? As an organization we need to be more comfortable with social networking. TB ETN has done it but NTCA is awkward around this. Might be helpful to have a debriefing committee at the close of the meeting.

V. **CDC Update- Judy Gibson** – winding down towards retirement. 3/29 is official last day. Had advocated to keep position at CDC and to have that post be a nurse. It is important to look at PH Nursing, what PHNs do and have that reflected at CDC. Active part of evaluation time. Projects currently discussed include DOT, Video DOT, Adherence issues, pregnancy

VI. Old/Ongoing Business

VII. **New Business – NTNC Conference Planning** - Diana went over the conference planning for NTNC. Agenda is well set. Jen Kanouse is doing CEUs through the Curry Center. Presenters and planners will need to forward CV, BIO, disclosure form. Next planning meeting is Wednesday April 3 2:00 pm MT. Discussed making arrangements for boxed lunch for individuals to be able to meet with committees before business meeting. Suggested cost is \$10.00. Judy suggested having sponsor or exhibitor sponsor lunch. Also suggested reaching out to different kinds of exhibitors such as distributors for N95 masks or the Omaha folks.

VIII. Next Meeting - April 16, 2013 2:00 – 4:00 PM EST

- **Interjurisdictional Form** - Form was sent to group. Please review and get back to Tammy by April 12 with feedback.

Respectfully submitted

*Pat Iyer, MSN, RN, BC, NTNC Secretary
April 3, 2013*