



National Tuberculosis Nurse Coalition  
Executive Board Conference Call Agenda

Date: March 26, 2012

Time: 10-12 PST; 11-1 MST; 12-2 CST; 1-3 EDT

Call in number: 1-800-250-2600

Moderator Pin: 820338#

Participant Pin: 6725064#

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- I. **Welcome and Attendance:** In attendance: Karen Farrell, Diana Fortune, Tammy McKenna, Judy Gibson and Kathy Kolaski.
- II. **Approval of Notes:** Tammy approved February minutes, Diana second. The minutes will be sent for posting to the NTCA website
- III. **NTCA Update by Karen Farrell**
  - NTCA had their audit 2.18.12
  - Charles Wallace thanks to all for support during his recent illness
  - On-line Registration is up for the National TB Workshop in June
  - NCM manuals – 1700 copies sold
  - NTCA Website committee continues to meet to develop “Updated more interactive” NTCA website
    - Phase 1 – develop menus at top of page
    - Phase 2 – Members only page
  - NTIP Committee: Jane Moore and Nancy B (and committee members) are making recommendations to CDC on changes for the NTIP indicators
  - NTCA Retreat in June: Current board members, newly elected board members, NTCA Past president, NTNC current and newly elected president are invited to attend.
  - RTMCCs will have stand alone funding; will not be connected with a state. They will recomplete in 2013.
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- IV. **Executive Director Report**
  - Carol Pozsik was unable to make the call
- V. **CDC Report**
  - Judy Gibson reported that Dr. Ho @ CDC was hosting the 3HP meeting this week at CDC. This will be for implementation follow up of new 3HP guidelines released. Six (6) sites will work to develop a reporting form for participating states.
- VI. **Committee Reports:**
  - **Nominating Committee:** Kathy Kolaski reported that currently they have one candidate each for president and secretary with a potential second candidate for each position.
  - **Conference Planning Committee** – an excellent agenda has been posted for the NTNC nursing meeting in Atlanta in June.

- **Membership Committee** – Ginny Dowel is chair and will submit report.
- **Corrections Committee** – Diana Fortune reported and has sent the 2011/2012 annual report to Karen for the NTCA report. The committee has a new slate of officers for the committee. The Mission statement has been updated and a 2012 Plan of Action has been developed by the workgroup. Corrections have plenary speakers, lunch meeting and breakout sessions at the June workshop in Atlanta.
- **Informatics/Best Practices** – Judy Gibson reported and said that this committee will go on hiatus.
- **Workforce Development** – Ellen Murray was not able to be on the call. She has been notified to send the annual report to Karen.
- **By-Laws Committee** – There is a draft version of the by-laws from June 2010. This version has not been posted to website. The executive committee will review.

**VII. New Business:**

- The Carol Pozsik nursing award nominations will be reviewed by the committee when received.

**VIII. Next Meeting- April 23, 2012 @**

11 -1 (MST)

12 -2 (CST)

1 - 3 (EDT)

Minutes respectfully submitted by Diana Fortune; April 6, 2012.