



National Tuberculosis Nurse Coalition  
Executive Board Conference Call Agenda

Date: April 16, 2013

Time: 11-1 PST; 12-2 MST; 1-3 CST; 2-4 EDT

Call in number: 1-800-250-2600

Moderator Pin: 7484555#

Participant Pin: 6725064#

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- I. **Welcome and Attendance** - Tammy McKenna, Karen Farrell, Diana Fortune, Pat Iyer, Donna Wegener, Deborah Isaacks were on the call, Ellen Murray joined later.
- II. **Approval of March 2013 minutes** – Minor corrections made, minutes were accepted and forwarded to Jennifer Kanouse to post on NTNC website
- III. **NTCA update – Meeting was April 9, 2013 – Summary is below:**
  - **NTCA Strategic Planning Retreat/NTCA Board Retreat prior to Conference** - coming up. Eva Forrest is managing logistics of retreat. Stakeholder input has been solicited by survey monkey. Executive board members were encouraged to speak to others and get input in their programs before coming to Atlanta for the retreat. There still will be a NTCA retreat with Partners before the 2013 NTCA Annual meeting. There will be time for changes to Bylaws and other committees. There will be an “Open Mike” town hall like session to discuss the future of the organization.
  - **Establishment of New Formula Committee** – CDC approached NTCA about developing a new formula committee. The final product is due to PGO March 2014. This new committee will likely come together after the June meeting and be a major focus for NTCA. 2015 COAG revision and Formula Committee requested a DTBE assessment of resources and impact on EPI. Plan is to implement 100% formula funding in 2015.
  - **INH/Tubersol Shortage** – There was a question as to whether NTCA needed to provide guidance on Tubersol shortage. There is no current coordinated response to this. Different members shared what is going on with their states and suggestion was made to have more formal communication.
  - **Sequestration** – Currently in play. According to Dr. Frieden’s decision/instructions, the COAGS cannot be reduced more than 5%. Contracts will be reduced at a higher amount, probably 7 – 7.5%. DTBE has not yet received their final budget ceiling yet. To reduce expenses, DTBE is reducing conference travel and travel extensively in order to meet ramifications of sequestration. There was also discussion of 7% reductions to TBTC and TBESC. Current genotyping funding is from 2012 dollars.
  - **Legislative update** – President will release proposed budget April 9, 2013. Co-chairs of TB caucus are writing letters to support domestic and global TB funding.

- **Committee reports** – included NTNC, NSTC, Drug Shortage, Research and Survey, Conference Planning, Advocacy, Membership, Nominating, Awards, and Bylaws.

#### IV. Executive Director Report- Donna Wegener

- **Strategic Planning Meeting** – Update as noted above.
- **Upcoming NTCA meeting in June** – Currently registration is good. Received about 40 abstracts. Some states are paying their own travel and some are not being allowed to travel despite letter from CDC. Possible solutions to deal with those who cannot attend might be to put some of the presentations on the web, have town hall like webinars. Business meeting will be Monday 3-5 pm

#### V. Committee Updates

- **Membership** – Deborah Isaacks reports that we acquired 7 new NTNC members as a result of the recent webinar. Is it possible to do 2 webinars next year to solicit membership: one for the general public and one specifically for NTNC membership? Discussed the possibility of creating a you tube video about the benefits for being a member of NTNC, the specialty of TB Nursing.
- **Corrections** – Diana Fortune reports things are going well. Submitted an abstract. Both the Education and Liaisons group are doing well. Some discussion about putting together a paper looking at the RVCT variables for those in correctional facilities or clarify RVCT manual for corrections.
- **Nominating** – Karen Farrell reports that Karen Martinek cannot be reached to confirm whether she will run for NTNC Secretary as previously noted. It appears that she also is not a member and according to the Bylaws she has to be a member. Pat Iyer, current NTNC Secretary will step in if Karen is not able to run. Individuals for president elect are all set. The ballots have to be sent to Jennifer Kanouse within 60 days (paper ballot) and 45 days for electronic ballot.
- **Workforce Development** – Ellen Murray joined the call and announced that she arranged a preliminary conference call with ANA to discuss ANCC Certification. It is on April 18 3-4 PM and will send out call information. Currently the Model Duty Statements are posted on the NTCA website. Three competencies are posted as final. The NCM workgroup needs to reconvene and finalize them, provide feedback. They can then be piloted in a few states. They did this with Corrections and they were pretty happy with them. Need to check to see how to write them to see at NTCA should be contacted and how can we get them out there. This can also be written up in TB Notes.
- **Conference Planning** – Going well. Discussion of business meeting, supported by committee chairs. It is recommended that chairs bring 50 copies of written reports for all members.

#### VI. Old/Ongoing Business

- **Interjurisdictional Form** – Feedback needs to get back to Tammy soon (Diana re-forwarded these out)

**VII. New Business**

- **CDC Nurse Consultant** – As known, Judy Gibson retired at the end of March. There was discussion as to what the replacement position might look like, how would they be involved with nursing. It is clear that the individual should be a nurse and maintain linkages to NTNC and nursing case management; the foundation of TB Control across the states. It was decided that someone needs to write a letter quickly, perhaps to Awal Khan to express concerns. If anyone has any suggestions for the working, send suggestions to Diana and Deborah.

**VIII. Next Meeting – May 21, 2013 2:00 – 4:00 PM**

**Respectfully submitted**

*Pat Iyer, MSN, RN, BC, NTNC Secretary  
May 21, 2013*