



National Tuberculosis Nurse Coalition
Annual Meeting Notes
June 10, 2013

I. Welcome and Attendance

- a. Diana Fortune, Incoming President called the meeting to order at approximately 1:30 p.m., Eastern time. (Please note that immediate Past President, Tammy McKenna, was unable to attend the meeting. This meeting was facilitated by Diana Fortune.)
- b. Executive Committee Attendance:
Diana Fortune- President
Barbarah Brissette- Incoming President Elect
Karen Farrell- Outgoing Past President

II. Diana introduced members of the Executive Committee. At a later time new incoming and returning Executive Committee members were shared:
Diana Fortune –Incoming President
Barbarah Brissette- Incoming President Elect
Tammy McKenna- Past President
Pat Iyer- Secretary

III. Role Call-

A roll call of states was completed. A quorum of 20 of 68 state, big city, and territorial TB programs was represented, totaling 25% of the total membership.

IV. Minutes from the Annual June Meeting 2012 were read, and accepted by motion by the attendees without changes.

V. Discussion:

- Diana Fortune made a motion to discuss interest in a semi-annual conference meeting for the total membership based on a webinar format. The webinar was accepted by motion. Discussed as a benefit of membership with the NTNC a member only webinar.
- Examples of potential webinar ideas included: the use of psychotropic drugs in co-morbid conditions with TB, review of psychosocial issues/substance abuse and TB, Nursing interventions with case studies. Discussed feasibility of 1 hour lecture and 20 minute (3) short case study reviews potentially for the webinar format. We would like to see if this could be presented in the Fall 2013.
- Other potential webinar topics were serum TB drug levels and TB and diabetes.

- **Conference Education Committee: Suggestions for 2014 annual meeting of NTNC Education Program**
 - ✓ Topics discussed included: How to Handle Cluster Investigation with Case Studies
 - ✓ New and improved NCM processes: Poster presentation at NTNC
 - ✓ What is Incident Command, basic A,B,C's and how to implement?

- **Membership Committee:**
 - ✓ Review of use of Facebook with committee members and the membership identified that few nurses have the capability to actually access Facebook on duty. Committee will investigate if partnered Facebook use with RTMCCs could be pursued.
 - ✓ What we can do to keep current members and what you missed webinar in a couple of months as part of a membership drive
 - ✓ Would like to pose a collage of annual meeting photos, flyers to new members and individuals who attended NTNC
 - ✓ Communication when monthly minutes of Executive Board are posted
 - ✓ Post committee lists of members with email addresses on NTCA Website

- **Bylaws Committee:**
 - ✓ Discussion raised concerning increasing the size of the Executive Board of the NTNC. This could be achieved by introducing regional presence of low, medium, and high morbidity states on the Executive Board, such as what is present on the NTCA Executive Board.
 - ✓ Will coincide modification to the bylaws in tune and in line with those posed by the NTCA who is modifying, reviewing and revising their bylaws.
 - ✓ Will include advocacy for Nurse Consultant positions both at the state and CDC level in replacement of Judy Gibson's vacated position
 - ✓ Will look to include formation of Special and Ad hoc Committees in the bylaws

- **Education Committee: (New)**
 - ✓ Pat Iyer RN was asked to lead this new committee based on provision of educational programs, addressing implementing and establishing a TB nurse certification program internally, and providing updates on new and improved TB issues
 - ✓ Established to look to providing regular, ongoing educational opportunities to the TB nurses and NTNC
 - ✓ Overview of needs for establishing/implementing a TB nurse certification program in lieu of drawbacks to ANA recognition and certification costs for start up, testing and certification membership (\$ 40,000.00 start up cost along with costs associated with testing and individual nurse certification fees of \$ 350.00/5 year certification term
 - ✓ Karen Farrell, RN shared that Florida had tried to implement a TB Nurse Certification program several years ago to provide a clinical ladder for nurses and recognize developed expertise in the field. Educational requirements documentation along with testing requirements were for several areas of concern associated with TB Nurse Case Management and patient care.
 - ✓ Pat Iyer RN will email interested committee members for establishing meeting times and dates.

- VI. **Adjournment**
The meeting was adjourned at approximately 2:30 p.m.

Respectfully submitted,

Karen Farrell
Minutes Recorder, Outgoing Past President