



**National Tuberculosis Nurse Coalition
Annual Meeting Notes
June 11, 2012**

I. Welcome and Attendance

- a. Tammy McKenna, President called the meeting called to order at approx. 1:30 PM, Eastern Time. (Please note that Immediate Past President Karen Farrell was ill and not able to attend the meeting. This meeting was facilitated by Tammy)
- b. Executive Committee Attendance
Tammy McKenna - President
Diana Fortune - President Elect
Karen Farrell- Past President
Pat Iyer - Secretary

- II.** Tammy introduced members of the Executive Committee, and also announced committee sign-up sheets available circulating around the room

III. Roll Call

A roll call of states was done. A quorum was established with 21 of 68 state, big city, and territorial TB programs represented. 25% of total membership

III. Mission and Objectives

Tammy McKenna read the mission and objectives of NTNC.

IV. By-Laws

No changes to By-Laws.

V. Approval of Minutes

Diana Fortune read the minutes of June, 2011. The minutes were approved as read.

VI. President's Report

- A. New Slate of Officers were announced and introduced:
Tammy McKenna- President
Diane Fortune- President Elect
Karen Farrell- Past President
Pat Iyer - Secretary

VII. Committee Reports- Full reports will be posted to NTNC website

- A. **ANA Recognition:** Ellen Murray, Chair. Contacted ANA - Nurse CM Competencies, posted to website. Committee is currently on hiatus. With

competencies being published, ANA will assist in getting recognized as TB Specialist.

- B. **Workforce Development Committee**: Ellen Murray, Chair. - Comprised of competencies for Nurse case management, Corrections, CDI (Case and Disease Investigation) for review. NTCA and NTNC to review. Comments welcome otherwise will be published as is. Will be held to those standards. Possible discussion with physicians to develop competencies for them as well. Next step is to get it published.

Staffing standards - change in Editors of Journal of PH Management.
Revisions to be done.

- C. **Corrections**: Diana Fortune, Chair.

Shift in leadership and direction of Corrections Committee

Diana Fortune - Chair

Ann Sittig - Education

Ellen Murray - Special Projects

Task force to look at specific workplan with time lines in 2012. First meeting is Wednesday, June 13, 2012 at NTCA meeting. - presentations also at NTCA full meeting.

Proposal to have Liaison from each state

Needs assessment survey has received 46 responses; Ellen appealed for greater response and will issue another request to TB Controllers and Nurse Consultants. Ellen spoke at Nat'l Commission on Correctional Health Care, regarding TB. She also offered assistance to anyone needing a speaker.

- D. **By-Laws Committee**: Tammy McKenna, Chair - No changes to the Bylaws

- E. **Membership Committee**: Deborah Issacks, Chair - Developed questionnaire, pulled names from NTCA contact list and TRMCC list. Provided PP Presentation, Developed survey, Delays after Christmas holidays. Emailed survey but not much response from the email or survey. Facebook trial was unsuccessful.

Following was suggested:

- Develop newsletter
- Lifetime membership
- Explore more things through NTCA
- Skype
- Have 2 meetings per year; one live in June and one webinar

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- Speak to RTMCC to broaden list of nurse attendees
 - Extend membership to nurses who are not TB Nurse Consultants
 - Distribute flyers and pamphlets at conferences
 - Webinars
 - Dual membership NTCA/NTNC
 - Use of social media beside Facebook - Linked in
 - Develop membership packet
 - Membership table at annual conference
 - Link to our site to state partners
 - Reach out to TB Focal Points
 - Give TB Nurses' Manual to new members

- F. **Annual Meeting Committee**: Not discussed
- G. **Nursing Manual Committee**: Tammy reports that 1800 copies of the TB Nurse Manual have been sold.
- I. **Informatics and Nursing Research**: Judy Gibson, Chair. On hiatus.
- J. **Nominating Committee**: Dawn Farrell, Chair, new offices as noted

VIII. New Business

What can the Coalition discuss and do to make things better for members? Can this work be done through committees to enhance the work of the coalition?

Suggestions:

- Update website to make sure it is current
- Create profiles
- TB Controller list is not up to date
- Get updated lists from RTMCC

Possible presentation from MCN, TBNET, DGMQ for Interjurisdictional, HIPAA need to know with Clinical information, inconsistencies in filling out forms

NTCA needs to update form

VI. Adjournment

The meeting was adjourned at 2:45 PM, Eastern Time.

Respectfully submitted: Pat Iyer, NTNC Secretary