



## **National Tuberculosis Nurse Coalition Executive Board Conference Call Notes July 16, 2009**

### **I. Welcome and Attendance**

Members in attendance: Kathleen Hursen, Kathy Kolaski, Tammy McKenna, Dawn Farrell.

### **II. Approval of Notes**

The annual meeting June 2009 notes were approved with the following amendments: Current membership 151 with 14 new members.

### **III. NTCA Conference Update**

280 people have registered for the annual meeting; NTCA is now expecting 450 attendees.

### **IV. Executive Director Report from Carol Pozsik**

No report today.

### **V. Discussion Topics**

#### **A. Election and Bylaws Results**

- 20 people voted for NTNC officers.
- Decision: Shannon Terregone will send a second notice and the voting will close on 6/1/09. Using this timeline may require a change in the By-Laws in the future.

#### **B. Conference Planning**

- Conference planning has been completed.

#### **C. Business Meeting Agenda**

- Welcome
- Introductions
- Minutes of June, 2008
- Roll Call
- Bylaws changes
- Committee reports
- Kathy Hursen will call the committee chairs for reports.
- Request for committee members
- Discussion of survey:
  - Kathy Hursen discussed survey findings that demonstrate the increasing complexity of TB care, the difficulty nurses are experiencing in the field, the erosion of infrastructure and nurses' need to consult with nursing colleagues.

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- Kathy will discuss the major points from the survey in the NTNC business meeting.
  - Brainstorming session with members about how NTNC can assist with members' concerns.

**D. Poster Abstract for NTNC Survey**

- The abstract for a poster of the NTNC survey was accepted. Kathy Hursen is in the process of developing the content for the poster and will have the poster printed.

**E. Nurse Manual**

- Jan Young, RN, has volunteered to take the lead for development of the case management manual. Staff from the Francis Curry Center have volunteered to edit and print the manual.

**F. Poll on Nursing Issues**

- Informal poll states for current nursing issues related to TB since last poll.
- Decisions:
  - Not to conduct an informal poll at this time
  - Utilize results of current survey for planning purposes

**G. Website**

- Minutes can be sent for posting on the website.
- Case management manuals/protocol links were discussed briefly.

**VI. Adjournment**

The meeting adjourned at 4:05 p.m. Eastern Time.

**VII. Next Meeting**

The next meeting is scheduled for August 20, 2009, 2:00 p.m.-4:00 p.m. Eastern Time.