



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: July 16, 2013

Time: 11-1 PST; 12-2 MST; 1-3 CST; 2-4 EST



Call in number: 1-800-250-2600

Moderator Pin: 7484555#

Participant Pin: 6725064#

- I. Welcome and Attendance Diana Fortune
Those in attendance: Diana Fortune, Barbarah Brissette, Donna Wegener, Deborah Isaacks and Pat Iyer

- II. Presentation & Approval of May & June Minutes Pat Iyer
Updated and forwarded to Jennifer Kanouse to post on NTNC page.

- III. Recap of June 2013 NTNC Conference & Meeting Diana Fortune
 - Positive feedback from those who attended the annual meeting. About 69 nurses attended and only feedback was that people felt that the room was too large which made it difficult to hear. It was a different room set up that has been used in the past. Diana drafted a letter for those who were not able to attend to update and made them feel included in the meeting despite not being able to attend. Those that attended enjoyed having committee meetings at the conference to generate discussion.

- IV. NTCA monthly call update: Diana Fortune
Diana forwarded minutes of NTCA minutes. Summary is below:
 - Welcome to new members as well as discussion of board retreat items. Work plan was drafted and mailed to Board members. Dr. John Bernardo's seat was vacated as he has taken on role as president elect. Need to appoint TB Controller from medium incidence state.
 - Bedaquiline guidelines are going through clearance at CDC. DTBE is working with MMWR toward final publication of document in near future.
 - Still in discussion are steps by DTBE to address INH/Tubersol shortages and costs.
 - Waiting release date for 2014 COAG Continuation. Information being loaded on to grants.gov
 - DTBE has begun a strategic planning process and will be working with a facilitator to look at different issues. The goal is to have a budget completed by October 1st and move toward FY 2014. DTBE will be looking at the COAG and impact of changes to state.
 - NTCA was invited to send issues and questions that CDC may want to consider in developing the 2015 COAG and issues that NTCA may or may not want included.

- Legislative update – LHHHS appropriations bill which includes funding for the CDC contains good news for CDC as it restores \$800 million in sequestration cuts and provides a \$22 million increase overall. For TB the bill provides level funding at 2013 levels before sequestration and no additional funding hoped for. Unclear what will happens when it goes to full Senate Appropriations committee.
- Research – The committee hasn't met since NTCA but was scheduled to meet in July. Discussion of when the Research and Survey Committee can approve projects and move forward without Board approval and when it is needed. Committee has received a proposed study request from DGMQ requesting input from TB Controllers on new guidelines for airline contacts.
- Advocacy – has not met but hopes to convene a call soon.
- Drug Shortage – currently reaching out to other organizations as partners to influence policy related to ensuring continuous drug supply.
- Membership- discussed membership satisfaction survey done in April. Looking at ideas for member benefits including Members on section, webinars, and ACA information.
- Discussion – other - around 2015 COAG preparation as well as strategic planning, focus on assisting DTBE with Judy Gibson's position, increased communication with members and variety of mechanisms to facilitate and send out information.

V. Executive Director Report:

Donna Wegener

- Conference recap – There was sponsorship available to cover extra expenses. After all expenses are paid, it looks like NTCA will have a net of approximately \$20K. Some discussion of applying for \$Emergency Preparedness funding for the 2014 conference, incorporating outbreaks and contingency planning in curriculum. Participants felt heard at the Town Hall Meeting. Suggestions include starting an new electronic newsletter, convening monthly or quarterly calls, “One Voice”
- Website development – Small group to look at prototypes of web designs. No gatekeeper needed.
- Components of model TB Program. ACET recommendations to update guide. What nursing care needs to be involved? Terry Chorba is taking the lead to look at Acuity tool. Barbarah shared experience in looking at Community Health Workers – Outreach workers successfully in providing support services in her area.
- Fundraising - NTCA is a 501C3 organization and may start soliciting donations or enabling federal workers have payroll deductions to organization. One conference attendee gave \$500 donation at the conference.
- Increase advocacy efforts with Results and Stop TB USA. Meetings are next week.
- Discussion of Bedaquiline guidelines due out 9/30. Costly drug. Jansen will not sell separately however the state may purchase small quantities.
- NPR did an expose on TB on a Boston case, also another focusing on an MDR case in Wisconsin

VI. Update on CDC Nursing Position

Diana & Donna

- Letter was sent to Dr. Castro & Chorba
- NTCA letter sent from “leadership” stating need for nurse to be in the position vacated by Judy Gibson given the strong nursing presence in the management of TB Case Management, Disease Surveillance, and Contact Investigation.

VII. Committee Reports

- **Education Committee: (NEW!)** Pat Iyer
This committee had its first call on July 30th and much discussion on the direction and focus of the group. Some members were very invested in providing solid tools to training new PHNs who were getting involved in TB case management. The group is very interested in both extended projects like creating the certification for TB Case Managers as well as short term projects like webinars and trainings. All agreed that we should assist conference planning in next year’s conference. One member joined particularly because she has an interest in using technology for education so her skills will be well utilized. Possible plan to meet the 4th Tuesday of the month. We agreed to meet again in September after vacations.
- By-Laws Committee Diana Fortune
Better align bylaws to mirror NTCS such as having secretary run for 2 year terms. There is a suggestion to add members to board by including representative from low, med & high incidence areas and possibly one at large member; to increase the board size to around 7.
- 2014 Conference Planning Barbarah Brissette
Barbarah is convening the first meeting on Friday August 2nd 3:30 EST. The focus for next conference is Cluster Busters – working on outbreaks. Meetings will be on the 1st Friday of the month. Some other ideas for discussion included Different populations, co-morbidities, NAAT, genotyping, nursing responsibilities with outbreaks, when is it good to call in CDC for help, mental health, 3HP
- Membership Deborah Isaacks
Calls will be on the 2nd Thursday of the month. Next call is 8/8/13 @ 11 am MT.
- Nominating Tammy McKenna
Tammy did not call in. This committee will be nominating for offices as well as annual awards.
- Ad-Hoc Committees
 - IJ Form update – 3-4 people to look at IJ form
 - Video (Oral)History of TB Nurses and their patients
 - AERAS – work with this company to see if they would produce a video about TB Nurses – emphasis most likely would be worldwide but focus on US TB Nurses & NTNC also

- Mark Lobato, CDC Medical Consultant would like to work with the NTNC to produce a video about nurses and their patients
 - Diana invited him to the call to share his ideas & then the board can discuss how to proceed – current resources do not capture what we do. We have to define what the purpose of the video would be, would be an oral history? Pictorial history? How do to this respecting confidentiality. Forwarded to board leadership the MAPHN Operation Stand Down Video

VIII. NTNC Webinars for 2014:

- Decided that (2)two webinars to be held
 - Members only:
 - “Treating Persons with TB who have Psychiatric Conditions”
 - 45 min with 15 min for questions
 - Karen Farrell checking on psychiatrist speaker from Florida
 - Follow up with 2 short webinars – TB Case Studies presented by NTNC nurses
 - Membership Drive Webinar:
 - Hold in January to recruit members
 - a. Dr. Brostrom has agreed to do updated presentation on TB & Diabetes
- Determine Structure and & how the webinars should be hosted, planned etc

IX. Next Meeting – August 20, 2013 – Agenda to follow.

Respectfully submitted,
Pat Iyer, MSN, RN, BC
Executive Secretary