



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda
Date: July 17, 2012

Call in number: 1-800-250-2600
Moderator Pin: 820338#
Participant Pin: 6725064#

- I. **Welcome and Attendance:** In attendance: Karen Farrell, Diana Fortune, Tammy McKenna and Carol Pozsik.
- II. **Approval of Notes:** Karen approved April Minutes; meeting not held in May (Quorum not available)
- III. **NTCA Update by Tammy McKenna**
 - NTCA Website committee: New website should be up and running soon.
 - Phil Talboy is out on assignment and Kathryn Coski is covering while he is gone.
 - Excellent NTCA conference - had 481 registered; 50 no shows. Contract signed for next year for same venue.
 - NTCA By-laws work group will begin reviewing NTCA by-laws. Once the NTCA by-laws are approved the NTNC will update their by-laws.
- IV. **Committee Reports:**

Tammy McKenna emailed the signup sheets for each committee to the Chair.

 - **Nominating Committee:** Karen Farrell (chair) No meetings held yet.
 - **Conference Planning Committee** – Diana Fortune (chair.) Will discuss ideas with NTNC executive committee next meeting about webinars for nurses during the year. Based on membership committee survey.
 - **Membership Committee** – Deborah Isaacks (New Mexico) chair.
 - **Corrections Committee** – Diana Fortune (Chair)
 - **Informatics/Best Practices** – on hiatus.
 - **Workforce Development** – Ellen Murray (Chair)
 - **By-Laws Committee** – Tammy McKenna (Chair).
- V. **New Business:** None
- VI. **Next Meetings:**
 - **August 28th @ Noon (MST)**
 - **September 25th @ noon (MST)**
 - **Thereafter will be:** 3rd Tuesday at noon (MST)

Minutes respectfully submitted by Diana Fortune; July 18, 2012.