



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: August 1, 2011

Time: 10-12 PST; 11-1 MST; 12-2 CST; 1-3 EDT

Call in number: 1-800-250-2600

Moderator Pin: 820338#

Participant Pin: 6725064#

- I. **Welcome and Attendance:** In attendance: Karen Farrell, Dawn Farrell, Tammy McKenna, Diana Fortune, Jennifer Kanouse, Carol Pozsik, Eva Forest.
- II. **Approval of May Notes:** Approved
- III. **NTCA Update – Dawn and Karen Farrell –**
 - Future funding formula committee reported:
 - ◆ Diagnostic funding needs
 - ◆ Transparency of decisions
 - ◆ Lab funding – increase/decrease undecided
 - ◆ All states need funding at some level
 - Transfer of TB medications between states: NTCA Sub-Committee formed to determine appropriate/legal way to share TB medications
- IV. **Executive Director Report- Carol Pozsik**
 - 2011 Conference registration = 522
 - Another successful conference
 - Evaluation are being reviewed and information disseminated
- V. **CDC Report- Judy Gibson**
 - Not available at conference
- VI. **Old/Ongoing Business:**
 - I. **Nursing Manual:**
 - 1900 preorders received
 - Deadline will extend until Aug 21, 2011
 - Eva Forest will send out reminder to TB Nurse Consultants to ensure that they are aware of the product; previous reminder email went to TB Controllers
 - Five (5) sample copies for review
 - a. NTCA President – Charles Wallace

- b. NTNC Past/Present Presidents: Dawn Farrell/Karen Farrell
- c. NTCA: Carol Pozsik
- d. Jennifer Kanouse

II. History of NTNC:

- Brenda Ashkar provided written history of NTNC to be reviewed by Carol Pozsik and once approved will be posted to the NTNC website

III. Dawn reported that the NTCA board indicated that some of the nursing members felt that information about NTNC activities was not well disseminated; discussion was held on how best to address this issue

- Dawn has the list of NTCA contacts that are assigned to each high, medium and low incident state
- Diana will follow up with Judy Gibson about utilizing the nursing list serve list she has built – to disseminate information to nurses around the country
- Next board meeting we will determine on how best to disseminate the information to nurses

IV. Nursing Award Tool

- Dawn will provide the current NTNC board members with this tool

VII. Committee Reports:

- I. Add Chairperson/contact information to the NTNC website under committees/workgroups section
- II. Request that each committee report to the NTNC board every 6 months ie November 2011 and April 2012.

VIII. New Business

- I. The NTNC executive board will meet the 4th Monday of each month
 - 11 -1 (MST)
 - 12 -2 (CST)
 - 1 - 3 (EDT)

IX. Next Meeting- August 22, 2011 @ above times