



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda
Date: August 28, 2102

Call in number: 1-800-250-2600
Moderator Pin: 820338#
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- I. **Welcome and Attendance:** In attendance: Karen Farrell, Diana Fortune, Tammy McKenna and Pat Iyer
- II. **Approval of Notes:** Meeting minutes from July minutes approved with one amendment of Kathryn Costi's name correction.
- III. **NTCA Update by Tammy McKenna**
 - Minutes distributed to Executive Committee but highlights include:
 1. Overview of results conference
 2. Collaboration with NTCA, Stop TB and TB PhotoVoice
 3. Legislative visits
 4. Budgetary concerns
 5. Discussion of Website updates, striving to make it a more user friendly one, links for resources and patient stories
 6. Reach'm Survey – How to have patients evaluated earlier upon arrival
 7. RTMCC RFR updates, Applications were due August 20th – possibility of moving providers and activities around
 8. Funding update discussed reductions however not as much has had been originally feared. Discussion of Trust Document in future planning for shaping funding formula
 9. Discussion to delete the word "Elimination" from name of CDC Division
 10. Changes at DTBE – new program consultants, shifts in jurisdictions, Dr. Fenton agreed to begin quarterly conversations with NTCA.
 11. 2013 National TB Conference planning – need to increase distance between CDC and NTCA. Participation is helpful but need to look at compliance
 12. COT Template tool – piloting in some states. Not clear if it will be required or not and if so, who will do it.
- IV. **Committee Reports:**

Tammy McKenna emailed the signup sheets for each committee to the Chair.

 - **Nominating Committee:** Karen Farrell (chair) No meetings held yet
 - **Conference Planning Committee** – Diana Fortune (chair.) Will discuss ideas with NTNC executive committee next meeting about webinars for nurses during the year. Based on membership committee survey.

- **Membership Committee** – Deborah Isaacks (New Mexico) chair. – received new membership list from Eva and will send to Web person after review. Counted 45 members. Sent out with minutes to executive committee
- **Corrections Committee** – Diana Fortune (Chair) – Break down of three workgroups including the following:
 1. Corrections Liaisons – one from each state and would be posted on website
 2. Data Analysis and Surveillance (Loren Armstrong) – to look at surveillance slide set for corrections for RVCT, annual data information, research processes
 3. Education workgroup – what is out there for state and national education, organized in some fashion, CDC, RTMCC, State
- **Informatics/Best Practices** – on hiatus.- discussed what the direction of this committee is. Pat to connect with Judy Gibson in Atlanta at TB ETN Meeting and will report back.
- **Workforce Development** – Ellen Murray (Chair) – not sure of ANA Certification – Pat Iyer will contact Ellen with questions and report back next meeting.
- **By-Laws Committee** – Tammy McKenna (Chair).- no meeting – NTCA meeting September 2012

V. **New Business:**

- **Education** – Diana suggested surveying membership to see if they would be interested in webinars between meetings. Some thoughts were having Sue Etkind as Motivational Speaker – “Survival through Tough Times” – geared to TB Nurses or teaching how to develop abstracts and posters, suggested presented would be Linnell Phillips from University of Missouri. Can we independently provide education related materials or do they have to go through NTCA. Perhaps use technology to develop educational presentations: webinars, podcasts, you tube videos, things that are easily accessible, applicable and archived. Tammy will consult with Carol Poszik.

VI. **Next Meetings:**

- **September 25th @ noon (MST)**
- **Thereafter will be: 3rd Tuesday at noon (MST)**

Respectfully submitted Pat Iyer, NTNC Secretary