



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: September 26, 2011

Time: 10-12 PST; 11-1 MST; 12-2 CST; 1-3 EDT

Call in number: 1-800-250-2600

Moderator Pin: 820338#

Participant Pin: 6725064#

- I. **Welcome and Attendance:** In attendance: Karen Farrell, Tammy McKenna, Diana Fortune, Carol Pozsik, Judy Gibson and Kathy Kolaski
- II. **Approval of August Notes:** Approved
- III. **NTCA Update** – No update
- IV. **Executive Director Report-** Carol Pozsik
 - The Nursing Manual was received for review, the manual cover and section tabs were not of good, durable quality. The committee will work with the publisher to ensure quality of product prior to the manual being printed and distributed.
 - NTCA will develop guidelines for surveys received and processed through their agency.
 - NTCA will have level funding for FY 12.
- V. **CDC Report-** Judy Gibson
 - Review of program evaluation interim progress reports, national objectives and indicators, focus areas selected to close the performance gap, what went right and what went wrong, how to use results to change actions and improve programs
 - Program evaluation network (PEN) and education and training network (ETN) annual meeting September 20-22, 2011
 - Publication: Gibson, J.D., Richards, J., Srinivasan, A., Block, D.E. Public Health Practice Applications. In: Saba VK, McCormick KA, editors. *Essentials of Nursing Informatics*. Rockville: McGraw Hill, 2011: 499-511. Available at Amazon.com
 - TB Notes schedule: No.4, 2011; Aug 24, 2011; Sept 21, 2011; Dec 2011.
 - A lively discussion was held about adding a “Nursing Notes” section to the quarterly TB Notes published by CDC. Kathy Kolaski will coordinate

collection of the articles and will assist with editing. It was thought that each RTMCC region could contribute an article one per year i.e. publication dates are: March, June, Sept and December. Tammy may have an article for the December issue this year, if not; one can be ready for the first issue of 2012 in March.

VI. Old/Ongoing Business:

- History of NTNC:
 - Carol Pozsik will follow up Brenda Ashkar about written history of NTNC. Once received it will be added to the NTNC website.
- Judy Gibson indicated that she could provide her “email list’ to the NTNC as requested to increase dissemination of NTNC news to members and other nurses throughout the country.

VII. Committee Reports:

- Conference Planning Committee – Tammy needs list of members
- A verbal and written report will be requested from each of the planning committee chairmen every six (6) months i.e. November and April.

VIII. New Business/Discussion

- Diana will contact Jennifer Kanouse about posting August minutes to the website. (completed 9.28.11)
- A robust discussion was held about how best to collaborate with the Federally Qualified Health Care Centers (FQHC) throughout the country. NTNC wants to ensure quality care and patient safety for all TB patients seen either through FQHCs or local health agencies. Tammy McKenna will contact Karen Galanowsky, DOH NJ; about providing a presentation to the NTNC board about successful collaborative efforts between public health and FQHCs.

IX. Next Meeting- October 31, 2011 @

11 -1 (MST)

12 -2 (CST)

1 - 3 (EDT)