



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: October 31, 2011

Time: 10-12 PST; 11-1 MST; 12-2 CST; 1-3 EDT

Call in number: 1-800-250-2600

Moderator Pin: 820338#

Participant Pin: 6725064#

- I. **Welcome and Attendance:** In attendance: Karen Farrell, Tammy McKenna, Diana Fortune, Carol Pozsik, ~~Judy Gibson~~ and Kathy Kolaski
- II. **Approval of Notes:** Approved September 2011 minutes.
- III. **NTCA Update** – The NTCA October minutes should be available shortly.
- IV. **Executive Director Report-** Carol Pozsik
 - The Nursing Manual printing is on schedule with 1200 copies available.
 - NTCA is working to develop guidelines for surveys received and processed through their agency ie criteria, value of survey, audience and etc....
 - Legislative updates will be coming – Nuala Moore is the legislative liaison.
- V. **CDC Report-**Judy Gibson unable to make the call
- VI. **Old/Ongoing Business:**
 - History of NTNC: Carol Pozsik will follow up Brenda Ashkar about written history of NTNC. Once received it will be added to the NTNC website.
 - Kathy Kolaski contacted Ann Lanner about “Nursing Notes” section for the quarterly CDC TB Notes. Ann was in favor of the idea and suggested the articles be written to nurses as well as for all TB Notes readers. Criteria for submission of TB Notes articles is available on the CDC website. The projected dates for TB Notes for 2012 is as follows:
 - No. 1 – January 20
 - No. 2 - April 13
 - No. 3 – June 29
 - No. 4 - Sept 21
- VII. **Committee Reports:**

- A verbal and written report will be requested from each of the planning committee chairmen every six (6) months i.e. November and April. Diana will send out the reminders in advance.

VIII. New Business/Discussion

- Tammy McKenna has contacted Karen Galanowsky, DOH NJ; who has agreed to give a presentation to the NTNC board about successful collaborative efforts between public health and FQHCs.

IX. Next Meeting- November 28, 2011 @

11 -1 (MST)

12 -2 (CST)

1 - 3 (EDT)