



National Tuberculosis Nurse Coalition
Executive Board Conference Call Agenda

Date: November 20, 2012

Time: 11-1 PST; 12-2 MST; 1-3 CST; 2-4 EDT

Call in number: 1-800-250-2600

Moderator Pin: 7484555#

Participant Pin: 6725064#

- I. Welcome and Attendance – Karen, Tammy, Diana, Pat, Deborah Isaacks. Later joined by Ellen Murray.
- II. Approval of October Minutes – all 2012 through October minutes posted on website.
- III. NTCA update – November 13, 2012
 - President's update included discussion of recent trip to the Dominican Republic as part of a CDC team looking at the implementation of the TI for newly arrive immigrants to US. Recommendations to follow. Jon Warkentin will give a summary at the December 4th ACET Meeting .
 - Legislative Update – 3 specific issues were discussed
 1. 2013 funding - There is a 6 month continuing resolution in Congress for 2013 through March 2013. Incoming Congress will need to finalize funding for fiscal year 2013. Senate version is passed out of committee and recommends level funding for TB. House version is through subcommittee but not through entire committee however recommends President's budget of \$4.6 million for CDC (non-specific funding). Amount for DTBE is unknown however not likely to be positive.
 2. Changes in Congress and committee chairs following recent elections results have created a turnover in important House Labor, Health and Human Services appropriation subcommittee, including chairmanship. Additional committee positions will be rotating on this committee as well positions which has had jurisdiction over CDC funding. Senator Harkins from Iowa will remain Chair of the Senate Committee. Congressional TB caucus is now up to 15 members.
 3. Budget sequestration – mandated cuts were part of the budget deficit deal enacted which represents \$1.2 trillion dollars in cuts over ten years; 8.2% to all CDC Programs.
 - Leadership Transition Team – position announcement has been developed and distributed to membership and posted on several Public Health and other web sites. Applications are being sent to Jane Moore, Secretary. The committee will screen applicants and conduct phone interviews of qualified applicants. A few will be invited for in person interviews.

- NSTC Report – working on program for June meeting. Issues regarding CDC support have been cleared up. Randall Reeves stepping down from active TB.
- Joint project with AMA, CDC, and NSTC targeting PCP to determine general state of TB knowledge, attitudes, and beliefs in the country. This survey was conducted 8-9 years ago and will be recreated to see what has changed since then. Audience will be expanded to include nurse practitioners and physicians assistants.
- Bylaw – no update
- Membership – still working on compromising accurate membership list. Suggestion to meet with By-law committee to discuss who can be in what category of membership.
- Research – Committee is meeting regularly. Plan to move forward quickly on doing a capacity survey. Goal is to have survey go out the end of November 2012 with a response due by mid-December to see both state and local information. Questions include FTE workforce capacity, funding, and the capacity to make changes.
- ARPE – discussed process for ARPE form. CDC understands this may be a low utility activity for many programs. Current form proves that data collection on contacts is possible. Need to collect information on CI activities as it is mandated by the COAG. ACET may develop a work group that would review options. Jon requested NTCA involvement in process. This will be a long term, labor intensive process. This was discussion of forming a NTCA workgroup to begin working on issues related to CI data. No chair as of yet. Concerns that funding cuts may impact CI.
- Other – NTCA budget overview was discussed and requests for funds to cover activities. Discussion to have hiring range for new director and re-establish Finance Committee. Discussion regarding QFT testing and recalled test tubes. J. Bernardo, liaison to APHL to see if additional information is provided. Next meeting December 11, 2012.

IV. Executive Director Report

- Fifth RTMCC was added – Mayo in MN
- Tomorrow is last day of posting to hire NTCA Executive Director. About 20 applicants applied. Carol will formally retire December 31, 2012 however will help with transition and conference. Competitive Salary for applicants

V. CDC Update- Judy Gibson – no update

VI. Old/Ongoing Business:
Committee Reports:

- Membership – Deborah Isaacks – Problem noted with membership list. Number seems low and doesn't appear to have correct list of known members by qualification. Need to check with Eva to check accuracy. Membership will be January – December 31st. Who are our members? Possibly working through TB-ETN to send letter to nurse consultants, obtain list of program managers and distribute to state nurses. Different titles are seen as different things in different TB Programs.

- Workforce Development – Ellen Murray - Trying to arrange phone conference call. Competencies are on the NTCA website. Ellen is seeking feedback on competencies.
- ANA Recognition – Ellen Murray - Waiting for Nurse Case manager Competencies to be finalized then will talk to ANA to move forward. Can these be pushed through? Possibly to present information at June meeting. Competencies have to reflect the following
 1. Need to be tried and true – practical
 2. Need to fit what we do
 3. Competencies tried in Corrections and PHN Consultant. These two have been finalized.
 4. Perhaps pilot in 4 different states: high, medium, low, city to see if they apply.

ANA Recognition would be a win/win situation. Specialty would be referred to as an Airborne ID Nurse rather than a TB Nurse which might lose some of the uniqueness of TB. We need to advocate for the TB Specialty.
- Corrections – Diana Fortune – Both groups are very enthusiastic; liaison and education. NTCA/NTNC made recommendations to CDC DTBC for:
 1. As part of COAG have a designated corrections liaison. Was done in CA.
 2. Update Corrections slide set with the latest data for past ten years to perform analysis.
 3. Education Committee – upcoming education presentation in New Mexico 11/28/12 TB in Prisons & Jails Get out TB Free. So far 50-60 people signed up. In SC have had challenges in prison system with Case Management in Corrections. Some states do it well, some have many challenges.
- Bylaws – Tammy McKenna – NTCA discussed looking at Bylaws for MDs at the December meeting. NTNC bylaws should mirror MDs. Prepare for June Meeting. Tammy, Deborah, Karen, Pat to work on this.

VII. New Business

- Nominating – Karen Farrell – email was sent out. Looking for individuals in other parts of the country and with different expertise to have good cross section of representation. Looking at individuals from mid-west, possibly TX, Some individuals suggested were Barbara Bissette, TX, Barbara Vassell, TX, Sherry Arnwine, Cheree Falk, AZ, Jenelle Leighton, MI, Dalit Wolfe, ME, Ann Sittig, Karen Martinek, Alaska.
- Conference – Diana Fortune is Chair. Thought to look at PH Workforce Development, tied in to Competency, Certification. Look at Insurance, Nursing shortages – NTCA theme is TB at a Cross Roads. Meets at 4:00 pm 1st Wed of each month.

VIII. Next Meeting - December meeting is canceled. Tammy requested that we review competencies to provide feedback to Ellen. Next meeting is January 15th 2:00 – 4:00 PM EST. Happy Holidays and Happy New Year to you all.

Respectfully submitted,
 Pat Iyer, MSN, RN, BC NTNC Secretary
 January 3, 2013